|  |  |
| --- | --- |
| Isaiah Owofade | 312 WAVY CATTAIL CV  GEORGETOWN, TX 78626.  **(254)345-6935**  **ceemoney003@gmail.com** |
| EXPERIENCEBrain Builders Learning Academy, 501 W Elms Rd, Killeen, TX 76542 — *Receptionist, Secretary, IT personnel*June 2017 - September 2018 June 2018 - August 2018  I started as a receptionist which I tremendously did well, and the manager was satisfied with my accomplishments so I was promoted to secretary and IT personnel from which I resigned to continue my education. RCCG CORNERSTONE CHURCH, 7952, ANDERSON SQUARE, AUSTIN, TX 78757--- Technical Volunteer WORK IN THE TECHNICAL DEPARTMENT OF THE CHURCH. ASSIST THE TECH LEADER WITH WORSHIP SERVICE BY PROJECTING SERVICE ON THE SCREEN, AND BY TRANSMITTING THE ONLINE SERVICE LIVE WITH VISUAL AND AUDIO ASSIST. Wale-Tech, NO 284 IJEGUN ROAD IKOTUN, Nigeria- *Laptop repairer*November 2019 - November 2020 I accomplished many tasks of fixing and selling laptops and other technology devices. I also gained different technical skills and social skills. This gave me the background knowledge of technical science.  **Home Network Realty, 501 Bellaire Drive, Killeen, Texas 76541. ---- Personal Assistant, Office manager, Real Estate Agent.**  September 2021 – Till date  As a personal Assistant and office manager I was taking care of the CEO needs and taking charge of the employees needs as well as guiding them on what to do in the office space, I was also communicating with client on buying or selling their houses as a reals estate agent. Through this company I have learned communication skills, social skills, sales skills  **Walmart Supercenter, I-35 highway, Georgetown, Texas 78626. ----- I.T Sales Associate, Cashier.**  June 2021 – September 2021  I was a I.T Sales associate, selling different technology, and helping customers with any questions they may have on any technology difficulties they may have. Here I definitely learned the skills of social interaction, Sales skills, and multitasking. EducationEast View High school, 4490 E University Ave, Georgetown, TX 78626.August 2019 - May 29, 2021Mandate Private Schools, Nanka Ave, Ikotun, Lagos, Nigeria September 2017 - May 2019Austin Community College- Round Rock Campus, 4400 College Park Dr, Round Rock, TX 78665 August 2021 - Till Date. | SKILLS  * Technology background, socially active, swimming, wrestling, lyric writing, beat making, Photoshop, video editing, mixing, and mastering, martial arts, Sales.  AWARDS ***Advanced certificate***  I achieved this in taekwondo whereby I was to accomplish a difficult task which was done by me thoroughly. LANGUAGES English (fluent), Yoruba (almost fluent), Italian (little basic knowledge), pidgin (fluent). |